

**THE CITY COUNCIL OF THE CITY OF WATERLOO,
IOWA, REGULAR SESSION TO BE HELD AT THE
CITY HALL COUNCIL CHAMBERS, 5:30 P.M.
MONDAY, JULY 26, 2010**

**CITY OF WATERLOO
GOALS**

- 1. Support economic development efforts that attract, retain and create quality jobs resulting in a diverse economic base and increased population.**
- 2. Continue to support implementation of the Downtown Master Plan.**
- 3. Facilitate and promote the development of housing options to meet the needs of current and future Waterloo citizens.**
- 4. Develop a customer-centered service delivery approach.**
- 5. Seek additional opportunities to share services and resources with other government entities.**
- 6. Collaborate with statewide elected officials to reduce the burden on local property taxes.**
- 7. Address the changing public workforce needs in Waterloo.**
- 8. Enhance and protect a diverse, family-oriented community where neighborhoods are safe and well maintained.**
- 9. Enhance the quality of place opportunities for the citizens of our community.**

General Rules for Public Participation

1. Although not required by city code of ordinances, oral presentations may be allowed at the chair/presider's (usually the Mayor or Mayor Pro Tem) discretion. The "oral presentations" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak to one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Council at that time, but may be placed on a future agenda or referred to the appropriate department.
2. At the chair/presider's discretion, you may address an item on the current agenda by stepping to the podium, and after recognition by the chair/presider, state your name, address and group affiliation (if appropriate) and speak clearly into the microphone.
3. If there is a hearing scheduled as part of an agenda item, the chair/presider will allow everyone who wishes to address the council, using the same participation guidelines found in these "general rules".
4. You may speak one (1) time per item for a maximum of three (3) minutes.
5. Keep comments germane and refrain from personal, impertinent or slanderous remarks.
6. Questions concerning these rules or any agenda item may be directed to the Clerk's Office at 291-4323.
7. Citizens are encouraged to register with the Clerk's Office by 5:00 p.m. on Monday of the day of the City Council meeting to appear before the City Council (may also register by phone). Registered speakers will be given first priority.

Roll Call.

Moment of Silence.

Pledge of Allegiance: Steve Decker, Superintendent of Streets.

Agenda, as proposed or amended.

Minutes of July 19, 2010, Regular Session, as proposed and June 7, 2010, Appeal Hearing, as proposed.

1. **Consent Agenda:** (The following items will be acted upon by voice vote on a single motion without separate discussion, unless someone from the council or public requests that a specific item be considered separately.)
 - a. Resolution to approve the following:
 1. Bills Payment, Schedule AP642, a copy of which is on file in the office of the City Clerk.
 2. Request of the Cedar Valley Irish Cultural Association to hold 4th Annual Iowa Irish Fest event on August 6-8, 2010 at Lincoln Park, including closing the following streets from 9:00 a.m. on August 6, 2010 through 4:00 p.m. August 8, 2010: 4th Street from Franklin to Lafayette; Mulberry Street from Park Avenue through 5th Street; Park Avenue from Mulberry Street to Franklin Street; Lafayette westbound from 5th Avenue to Park Avenue, together with recommendation of the Chief of Police.
Submitted by Daniel J. Trelka, Chief of Police
 3. Request of Flossie Anderson for tax exemptions on improvements totaling \$39,058.00 for property located at 814 Ash Street and located in the Consolidated Urban Revitalization Area
Submitted by Shane Graham, Planner II
 4. Request of the South Waterloo Church of Brethren for a variance to the Noise Ordinance on August 15, 2010 from 10:00 a.m. to 2:00 p.m. in conjunction with an outdoor church worship to be held at Lichty Park including the use of a PA system, together with recommendation of approval of Police Chief
Submitted by Suzy Schares, City Clerk

b. Motion to approve the following:

Travel Requests					
	Name & Title of Personnel	Class/Meeting	Destination	Date(s)	Amount not to Exceed
1.	T.J. Schaffer, Fire Engineer	Attend Advanced Auto Extrication Class	Cedar Rapids, Iowa	September 25-26, 2010	\$175.84
2.	Cammie Scully, Director of Cultural & Arts Commission; Kent Shankle, Curator	Meet with artists and filmmakers for an exhibit	Bahamas	November 11-22, 2010	\$3,734.00
3.	James Oliver, Police Officer	Basic SRO Certification Class	Savage, Minnesota	July 25-30, 2010	\$1,373.40

4. Recommendation of appointment of Sherry Powers to the position of Waste Water Operator, effective July 27, 2010.

Submitted by Larry N. Smith, Superintendent of Waste Management Services

5. Recommendation of appointment of Kurt A. Kastli and Howard R. Brooks to the position of Waste Water Operator, effective at a mutually agreed upon date subject to passing physical exam.

Submitted by Larry N. Smith, Superintendent of Waste Management Services

6. Recommendation of appointment of the following with approval of Mayor Buck Clark:

Appointee	Board/Commission	Expiration Date	New or Re-Appointment
James Leffler	Waterloo Metropolitan Transit Authority	7/1/2013	New Appointment

7. Recommendation of approval of the following amended appointments approved July 12, 2010:

Appointee	Board/Commission	Expiration Date	New or Re-Appointment
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Craig Schwerdtfeger	General Contractors Board of Licensing, Examiners and Appeals	6/30/2011	Re-Appointment
Carol Crandall	General Contractors Board of Licensing, Examiners and Appeals	6/30/2011	Re-Appointment
Wayne Magee	General Contractors Board of Licensing, Examiners and Appeals	6/30/2012	Re-Appointment
Steve Aries	General Contractors Board of Licensing, Examiners and Appeals	6/30/2012	Re-Appointment
Reed Hunemuller	General Contractors Board of Licensing, Examiners and Appeals	6/30/2012	Re-Appointment
Dave Bartlett	General Contractors Board of Licensing, Examiners and Appeals	6/30/2013	Re-Appointment
Dave Peters	General Contractors Board of Licensing, Examiners and Appeals	6/30/2013	Re-Appointment
Mike Gerst	General Contractors Board of Licensing, Examiners and Appeals	6/30/2013	Re-Appointment

8. Liquor License Permit Application

Class C

House of Blues – Waterloo, 521 Dane Street (Renewal) (Expires 6/30/2011)
(Includes Sunday Sales)

9. Liquor License Permit Application

Class E

Five Star Snacks & Liquor, 437 Sullivan Avenue (Renewal) (Expires 7/21/2011) (Includes Sunday Sales)
NC Mini Mart/New Star, 1459 Ansborough Avenue (New) (Expires 7/1/2011)
(Includes Sunday Sales)

10. Outdoor Service Area Application

Southtown Lounge, 2026 Bopp Street

11. Cigarette/Tobacco Permit Application

Neighborhood Mart, 2100 Lafayette Street

PUBLIC HEARINGS

2. **Demolition and Site Clearance Project, Contract No. 171-D-EDI-08-02-10 for the following properties: 1828 Franklin Street, Sycamore Street site clearance, 215 Courtland Street, 411 Archer Street, 318-320 Irving Street, 160 Dawson Street and 438 W. Airline Highway**
Motion to receive and file proof of publication of notice of public hearing.
HOLD HEARING—No objections on file.
Motion to close hearing and receive and file oral and written comments.
Resolution to confirm approval of plans, specifications, form of contract, etc.
Resolution to order construction.
Motion to receive and file and instruct City Clerk to open and read bids and refer to Contracts and Grants Coordinator for review.

RESOLUTIONS

3. **Resolution approving award of hotel/motel discretionary funding to the following entities: \$5,000.00 to Waterloo Fire Department.**

Submitted by Michelle Weidner, Chief Financial Officer
4. **Resolution approving Conditional Offer Form for the Acceptance of Purchase Offer for 234 Greenwood Avenue, James R. Sulentic II and Richard J. Malcolm Jr., in the amount of \$87,000.00, and authorize Mayor and City Clerk to execute same.**

Submitted by Aric Schroeder, City Planner
5. **Resolution approving Contract for the Disaster Recovery Flood Insurance Reimbursement Program for River Plaza Athletic Club at 10 W. 4th Street, in an amount of up to \$5,000.00, and authorize Mayor to execute said document.**

Submitted by Aric Schroeder, City Planner
6. **Resolution approving Contract for the Disaster Recovery Business Rental Assistance Program for Studio 3k at 10 W. 4th Street, in the amount of \$5,400.00; and Euro Style Barber Shop at 702 South Street, in the amount of \$4,500.00, and authorize Mayor to execute said document.**

Submitted by Aric Schroeder, City Planner

7. **Resolution approving a Memorandum of Understanding with INRCOG for the writing, preparation, and submittal of a Safe Routes to School grant application for \$100,000.00 for the improvements to Highland School routes, and authorize the Mayor and City Clerk to execute said documents.**

Submitted by Noel Anderson, Community Planning & Development Director

8. **Resolution approving recommendation of acceptance of bid from Uniform Den Inc. of Moline, Illinois for the Purchase of Police Department Uniforms and Equipment.**

Submitted by Daniel L. Trelka, Chief of Police

9. **Resolution approving Supplemental Agreement No. 1 with Snyder & Associates in the amount of \$62,565.00 in conjunction with F.Y. 2010 Ridgeway Avenue and La Porte Road Intersection Improvements, Contract No. 775 for construction related services.**

Submitted by Jeff Bales, Associate Engineer

10. **Resolution approving City/State Agreement with Iowa Department of Transportation for the development and completion of the F.Y. 2011 Riverfront Renaissance North Downtown Trail, Contract No. 786 at a cost of \$1,000,000.00, with city's cost of \$600,000.00.**

Submitted by Jamie Knutson, P.E. Associate Engineer

11. **Resolution approving request of Waterloo Water Works for a temporary variance to the truck embargo on Ansborough Avenue between W. 4th Street and Highway 63 to last approximately one week beginning August 2, 2010, weather permitting in conjunction with a water main leak on Martin Road.**

Submitted by Jamie Knutson, P.E. Associate Engineer

12. **Resolution approving Contract with Huff Contracting Inc. of Waterloo, Iowa for the amount of \$295,459.00 in conjunction with 2010 Young Arena Expansion Project Phase I; approving the Contracts, Bonds and Certificates of Insurance and authorize the Mayor and City Clerk to execute said documents.**

Submitted by Rick Curran, Leisure Services Facilities Manager

- 13. Resolution approving amendment to two-year renewal agreement with Safety National Casualty at a cost not to exceed \$91,433.00 per year to provide stop loss coverage.**

Submitted by Suzy Schares, City Clerk

OTHER COUNCIL BUSINESS

- 14. F.Y. 2011 Sidewalk Repair Block Grant Program – Zone 10, Contract No. 780**

Motion to instruct City Engineer to prepare plans, specifications, form of contract, etc.

Motion to receive and file plans, specifications, form of contract, etc.

Resolution preliminarily approving plans, specifications, form of contract, etc.

Resolution instructing City Clerk to publish notice of plans, specifications, form of contract, etc. and taking of bids. Set date of hearing as August 16, 2010.

Submitted by W. Wayne Castle, PLS, EI, Associate Engineer

- 15. Parking Cashier Services for W. 5th Street/Convention Center Ramp**

Motion to instruct City Clerk to prepare specifications, bid document, etc.

Motion to receive and file specifications, bid document, etc.

Resolution preliminarily approving specifications, bid document, etc.

Resolution instructing City Clerk to publish notice of specifications, bid document, etc. and taking of bids. Set date of hearing and bid opening as August 16, 2010.

Submitted by Suzy Schares, City Clerk

- 16. Security Services for E. 5th St Ramp, E. Park Ave Ramp, West Side Parking Ramp & 4th St Bridge Walkway**

Motion to instruct City Clerk to prepare specifications, bid document, etc.

Motion to receive and file specifications, bid document, etc.

Resolution preliminarily approving specifications, bid document, etc.

Resolution instructing City Clerk to publish notice of specifications, bid document, etc. and taking of bids. Set date of hearing and bid opening as August 16, 2010.

Submitted by Suzy Schares, City Clerk

- 17. Purchase of One 2010 John Deere 7330 Tractor with Attachments
Motion to instruct City Clerk to prepare specifications, bid document, etc.
Motion to receive and file specifications, bid document, etc.
Resolution preliminarily approving specifications, bid document, etc.
Resolution instructing City Clerk to publish notice of specifications, bid document, etc. and taking of bids. Set date of hearing and bid opening as August 9, 2010.**

Submitted by Rick Curran, Leisure Services Facilities Manager

ORAL PRESENTATIONS

Motion to receive and file oral comments.

ADJOURNMENT

Suzy Schares
City Clerk

MEETINGS

Monday, July 26, 2010

- 4:00 p.m. - Council Work Session, Council Chambers
- 4:35 p.m. - Human Resources Committee, Council Chambers
- 4:40 p.m. - Public Safety Committee, Council Chambers
- 4:45 p.m. - Boards and Commissions, Council Chambers
- 4:50 p.m. - Building and Grounds Committee, Council Chambers
- 5:00 p.m. - Finance Committee, Council Chambers

PUBLIC INFORMATION

1. Communication from Rudy Jones, Community Development Director transmitting the layoff of Donna Lesyshen, Waterloo Housing Partnership Coordinator, effective June 30, 2010, together with recommendation of payment of \$2,702.40 for unused vacation time.

2. Community Development Board minutes of June 15, 2010 on file in the City Clerk's office.
3. Communication from Mark Rice, Superintendent of Central Garage transmitting the retirement of Larry Mullins, effective June 25, 2010, together with recommendation of amendment to payment of \$2,604.18 for unused sick and vacation time.

CONTRACT PAYMENT SCHEDULE

1. F.Y. 2009 Street Reconstruction Program, Contract No. 756
Pay estimate No. 22 to Aspro in the total amount due of \$131,257.26.
2. F.Y. 2010 Asphalt Overlay Program, Contract No. 771
Pay estimate No. 7 to Aspro in the total amount due of \$1,320,884.36.
3. F.Y. 2010 Street Reconstruction Program, Contract No. 772
Pay estimate No. 6 to Aspro in the total amount due of \$179,561.88.